



The Southwest Ohio Region
WORKFORCE INVESTMENT BOARD

General Maintenance Proposal

The Southwest Ohio Region Workforce Investment Board is requesting General Maintenance Proposals for Ohio Means Jobs at 1916 Central Parkway, Cincinnati, Ohio 45214. The facility is three floors/15,000 per floor, approximately 45,000 total with both carpet and tile floors.

Proposals will be accepted at The Southwest Ohio Region Workforce Investment Board, Attn: Tammy Nared, Great Oaks – Instructional Resource Center Room 102, 100 Scarlet Oaks Drive, Cincinnati, Ohio 45241 until 11:00 AM EST on Tuesday September 15, 2015. Proposals shall include a fixed hourly price for general maintenance services for eight (8) hours per week. All eight hours will be on Wednesday of each week, unless mutually agreed upon to change the day of the week. Contracts are planned for a 3+1+1 renewal schedule.

General maintenance services may include, but is not limited to, light electrical, light plumbing, furniture moving, general exterior cleaning, painting, maintenance troubleshooting, drywall patching, hanging items on walls, light construction, re-arranging furniture, etc. Maintenance staff is expected to have (or have access to) own tools and equipment to complete tasks. Lifting items and climbing ladders will be common.

A pre-bid meeting and building tour will be held at the Ohio Means Jobs, 1916 Central Pkwy, Cincinnati, Ohio 45214 at 1:00 PM on Thursday September 3, 2015. Attendance is recommended.

SWORWIB reserves the right to accept or reject any and all bids. Cost incurred developing proposals and any subsequent discussions prior to execution of a written contract are to be borne by the Bidder and will not be reimbursed by SWORWIB under any circumstances. Only the selected bidder will be contacted.