SWORWIB QUARTERLY MEETING  
OhioMeansJobs Center  
August 11, 2016 • 8:00 a.m.  
Minutes


SWORWIB Members Absent: Orrar Ahmad, Karen Arnold, Oscar Bedolla, Steve Browne, Scott Conklin, Kimber Fender, Joseph Kramer, Robert LaMothe, David Mann, Peter McLinden, René McPhedran, Donald Moffett, Terry Phillips, Kevin Powell (Ex Officio), Gary Prater, Eric Rademacher, Eric Riddick, Jennifer Roeder, Roberta Thomas, Alicia Tidwell, Greg Toebbe, Dani Watkins, Charles Wght.

SWORWIB Staff: Sherry Kelley Marshall, Cheryl Brueggeeman, Patricia Bready, Wes Miller, Natalie Hemmer.

Resources: Kevin Holt, Lynn Murphy.

Guests: April Barker, Gena Bell (with Chris Monzel), Tim Dingler, Mark Fay (for Jennifer Roeder), Brandy Scott-Herrmann, Greg Huth (for Oscar Bedolla), Evelyn Ike, Daniel Kalubi, Chellie McClellan, Amelia Orr, Bill Sturgill.

I. Opening – Welcome

Having exceeded quorum, Chair Brezinski opened the meeting at 8:04 a.m. welcoming everyone and asking all members and guests to introduce themselves. He reminded everyone to sign-in at the registration desk as attendance recordkeeping is required and signatures need to be legible or printed on the side of an illegible signature. Brezinski thanked Vonderheir’s for the catering and setup of the breakfast buffet. Marshall thanked General Tool and Brezinski for providing the catering.

II. Approval of the Agenda

Chair Brezinski reviewed the agenda and reminded members that the consent agenda is used by larger boards to handle the business of the organization addressed in committee work or other venues in an efficient fashion in order to have time to focus on essential discussions. The practice is that everyone reviews the entire agenda before approval including a close review of the consent agenda and then indicates during the “Approval of the Agenda” any consent agenda item they wish to move from the consent agenda to “Other Business” for separate discussion. There being no agenda corrections noted or requests for changes or consent agenda items to be moved from the consent agenda, Wessel moved, Harter seconded a motion to approve the agenda as previously distributed. Motion passed unanimously.

II. Consent Agenda

Chair Brezinski reviewed the consent agenda and called for a motion to approve the consent agenda. Galbato moved, Sorenson-Williams seconded a motion to approve the consent agenda. Motion passed unanimously. The following materials provided in the Consent Agenda were approved:

- 5/12/2016 Quarterly Meeting Minutes
- Chair's Report
- President's Report and Attachments- Grant and Audit Report, Scorecard PY 2017
- Committee Reports: Emerging Workforce; OMJ4PwD; OMJ Businesg Engagement; Regional Planning; WIOA Core Partners with Attachments- Common Data Report and Final 1916 Partners MOU 6/30/2017;
- Fiscal Agent Local Area Budget and Report
- Administrative Entity Report
- July LMI and NewsWIB

Chair Brezinski shared some changes for the Quarterly Board Meetings starting with this August Meeting specifically focusing on presentations by the appropriate committee chairs, with recognition of the committee members as part of issue or topic presentations. He asked for feedback on the changes and other suggestions from members at any time. He also offered to tour any of the Board members through the General Tool - Reading Road facility if they were interested in advanced manufacturing and thanked those who had already taken a tour of the facility.
IV. Nominating Committee Report and 2017 Committee Structure

Chair Brezinski introduced Matt Jones to discuss the Nominating Committee Update Report and 2017 Committee Structure. Jones began with the Nominating Committee Report announcing the other members of the committee and noting that he assumed the Chair role when Karsten Sommer from REDI resigned after taking a position with a company in Fairfield. Other members are currently Darin Hall, Robert LaMothe and Sherry Kelley Marshall. Some Board members don’t serve on the committee but are advisory to the committee, specifically Steven Browne, Michael Conner, Jennifer Graff and Gregg Oshita who continue to nominate individuals as a result of their leadership work in the HR market and with diverse populations. Jones reminded members of Mayor Cranley’s interest in continuing to downsize the SWORWIB. Presently the committee’s goal is to reduce the board to approximately 50 members; however an uneven number is generally considered best practice. He reminded everyone that each board member must attend two meetings per year in order to meet the attendance requirement as well as their original orientation and any special sessions such as the WIOA Regional Planning activity. Initial work of the Committee will begin by working with those members who have given notice of their intent to complete their term or who do not meet the attendance requirement. He noted that some members have advised the SWORWIB of their intentions and encouraged others to do so by the end of October. The Nominating Committee report also included a Nomination Form to be submitted to Marshall and the list of Board members with their completion terms noted. Marshall will contact all members who terms end 2016 if she doesn’t hear from members by 10/1/2016 to confirm. Nominations are always accepted any time, but at this point in time, the Committee is not expecting much, if any effort, for recruitment will be needed. Jones further reported that the Committee Descriptions and other related organizations in which the SWORWIB is involved attached to the report. Members who are interested in serving on the SWORWIB’s committees can let Marshall know. The nominating slate will be presented at the November Board meeting and will include the recommendations for officers and committee chairs. Chair Brezinski called for a motion to approve the Nominating Committee Report. Moroski moved, Arnold seconded a motion to approve the Nominating Report. Motion passed unanimously.

V. Regional Strategy Planning Committee Update Report

Chair Brezinski introduced Greg Huth who attended on behalf of Oscar Bedolla, Chair of the WIOA Regional Strategic Planning Committee for Local Areas #12 (Butler, Clermont, Warren) and #13 (City of Cincinnati and Hamilton County) for which the SWORWIB is held accountable to the State of Ohio for plan completion and submission to the State of Ohio under the $800,000 grant obtained by Marshall last year. Huth began by letting everyone know that Bedolla extends his apologies for not being able to attend the meeting. Huth announced the members of the SWORWIB’s Committee in addition to Oscar Bedolla as chair; specifically, Margaret Fox, Daniel Kalubi, Sherry Kelley Marshall, Kevin Powell, Eric Rademacher, Tyrone Stuckey and Charles Wright. Adam Jones and Amy Pond represented Area #12. Huth reviewed the highlights of the WIOA Combined Regional Strategic Plan Update and reminded everyone that due to state specifications this plan will look different than previous bi-annual business plans required under WIA. He introduced Cheryl Brueggeman of the SWORWIB administrative team who presented the status of our regional planning efforts and discussed that the State of Ohio requires that all content and requirements of both Area 12 and Area 13 be combined for the regional plan. Brueggeman reviewed the requirements of the regional plan and the challenge points between the two local areas within the region. She highlighted data from Core Partners and shared the basic labor market analysis. She requested more volunteers to proofread and make sure all required content is accounted for in the draft. This will allow the finalized product to meet State of Ohio and Department of Labor specifications. As far as our Local Area 13 is concerned, we have a fully functioning comprehensive one-stop center and then various partners for alternative locations for events and services throughout the county, including our recent library workforce series partnership. For Area 12, Butler County is a comprehensive one-stop and there are two non-comprehensive one-stops one in Clermont County and one in Warren County. One big area of difference is that Area 13 has already conducted one-stop operator federal procurement and youth services federal procurement as well as CCMEP (Comprehensive Case Management Employment Program) procurement of services. Area 12 is in the final stages of youth services selection and is in discussion about one-stop operator procurement. Brueggeman reviewed the OJT and ITA investments by both local areas and various members commented on the wide variance in amounts between the two areas, as well as expressing support for continuing to keep the investment maximums at a level that provides for higher volume of service to more individuals rather than fewer individuals with higher investment amounts, particularly the $15,000 for two years to pursue associates degrees. Brueggeman also reviewed the industry sectors in common and those that are different between the two local areas. The key statewide industry sectors are similar, but construction remains in-demand with all that is in construction or reconstruction in Hamilton County; while retail expansion in Butler and Warren Counties explains the retail focus for Area #12. Marshall noted that we need to confirm our in-demand industries within the Regional Plan and for the purpose of our training investments. Chair Brezinski called for a motion for Board approval of the industry sectors identified for Area #13 in the Regional Plan presentation. Stuckey moved, Fox seconded a motion to adopt the industry sectors for the next two years as noted in the PowerPoint. Motion passed unanimously.
Brueggeman then announced that a Combined Regional Strategic Plan Core Partners Meeting will be held on August 15th to review the involvement of all core partners in both local areas and with the appropriate reporting for the Regional Strategic Plan. She also announced that a final public forum will be held October 13th at the Auditorium of Great Oaks-Scarlet Oaks in the Instructional Resource Center, Building 100 to present the basic data on the two areas for commonalities and challenges. This public forum provides a second opportunity for the general public as well as all core partners, Board members and others to raise remaining questions from their perspectives. The final draft will be submitted to the Review Committee by the middle of November and posted for 30 days for public comment throughout the month of December. Marshall announced to the Board that she had received a modified State of Ohio WIOA Plan just the night before the meeting. The State of Ohio is only providing seven days to respond with any comments or concerns, but the Local Workforce Boards are expected to provide 30 days for public comment. Brezinski thanked Huth and Brueggeman for the update on the WIOA Regional Strategic Plan and mentioned to the Board members to try to attend the Public Forum and/or review the draft once it is posted on www.SWORBIB.org.

VI. Presentation: WIOA Youth Program Annual Review

Chair Brezinski stated that this year there are several topics related to the Youth Program Annual Review. He introduced Chris Fridel as a Co-Chair of the Emerging Workforce Committee (EWC) to discuss the WIOA Youth Program. Fridel reviewed the Board members of the EWC, noting that the Committee has a former board member in Doug Arthur and a former SWORIB staff member in Amy Hensley. Other Board members serving on the EWC are himself, Co-Chair Margaret Fox, Michael Beck, Mike Moroski, Jennifer Roeder and Roberta Thomas. Other members are April Barker of CCMEP/HCJFS (Hamilton County Job and Family Services), Paula Brehm-Heegar of the Public Library, Erica Fears of Talbert House, Sean Kelley of Partners for A Competitive Workforce, Matt Long of YWCA, Lamont Taylor of CAA, Dorothy Smoot of Greater Cincinnati Urban League and Roberta Thomas of Cincinnati Public Schools/ABLE-GED. Fridel took a by-leave to describe his personal interest in the EWC as a way to reach young people to consider the journeyed trade professions by entering into an apprenticeship providing for "Learn and Earn" and avoiding college debt. Fridel informed everyone that the role of the Emerging Workforce Committee is to provide oversight to the youth service providers, introduce youth providers to career pathways and training opportunities and seek other connections and resources for our served youth. Fridel explained that there is a new work experience component and that they are working with providers to provide work experience in the future in order to reach the 20% expenditure of funds goal. He invited other Board members, who feel that they have creative ideas and input to add, to join the Emerging Workforce Committee.

Fridel then introduced his committee Co-Chair, Margaret Fox. Fox reported that she had been working with Kevin Holt and Metropolitan Area Religious Coalition of Cincinnati to understand the pilot project that was done last year with TANF recipients and review data that could inform our actions under CCMEP. She announced she would share the MARCC study results at the November meeting but the main presentation on CCMEP is with the newly appointed staff leader, April Barker, whom she introduced to present a summary to the Board. Barker introduced herself as the new HCJFS Workforce Development Programs Administrator overseeing the planning, implementation and reporting on CCMEP. She explained that the Workforce Boards under WIOA are integrally connected in the State of Ohio's design for CCMEP implementation. The goal is to help remove barriers that customers are facing that do not allow them to receive training and skills that they need to be in the workforce. Barker stated that the outcomes measures are different in CCMEP than in Ohio Works First because they more mirror WIOA. Locally and from the state perspective, we will be reviewing whether or not customers are taking advantage of programs and what employment success rate is achieved. The CCMEP program began July 1 and they are working on correcting any inefficiencies or problems that have or may arise. The program is focused on 16-24 year old young adults under 200% of poverty and with a minor child. $5.8 million dollars has been allocated for program use in Hamilton County. The goal is for youth to obtain and keep living wage jobs. Currently, there are 30 individuals that will begin training programs and according to Barker this will be a challenge dealing with young adults. But it is expected that individual case management will support this employment direction. She reported the program is designed for 7/1/2016 through 6/30/2018.

Barker highlighted that the WIOA Youth Program has been combined integrally with TANF to be a comprehensive system known together as the CCMEP system. She then looked to Pat Bready, SWORIB Youth Program Coordinator and Tim Dingler from HCJFS to present the specific WIOA Annual Youth Program Report. Bready began by explaining the WIOA Youth Program, stating the goal of the program is to overcome barriers that youth face in job training and encouraging them to become either employed, enrolled in training, college or apprenticeship, or enlisted in the military. There are 14 program elements; four of which are new under the Workforce Innovation and Opportunity Act (WIOA), and relate to 1) financial literacy training, 2) entrepreneurship skills training, 3) providing employment information about in-demand industry sectors and providing work related experiences, and 4) encouraging industry sector training for youth. There are currently two cut-of-school providers and one in-school provider. She noted that ResCare is a new provider this year and will focus on serving youth and achieving the desired outcomes from the eastern and northern portions of the City and County. Santa Maria and Cincinnati Youth Collaborative/Jobs for Cincinnati Graduates (CYC-JCG) have been serving the western and central portions of the City and County for out-of-school students and with CYC-JCG for in-school youth.
Dingler summarized the performance review and local performance reports. He stated that as an area there are 561 youth enrolled that are currently being served. He explained that they are on track to spend all WIOA Youth dollars from the past year and are on pace to hit 20% of spending for work experience. Overall, the three Youth Providers have excelled at reaching out to the community and enrolling youth. Dingler explained that throughout the first three quarters of PY 2015 the area (City of Cincinnati/Hamilton County – Local WIOA Area #13) exceeded in measures of literacy, numeracy and tutoring youth getting them up to a 9th grade level. He reviewed the currently failing rate for “youth certification or diploma” noting that the in-school youth are not yet showing up as graduated from high school, so there is a lag in the timing of their results to these reports. Dingler expressed an expectation that we would again meet or exceed in this measure and we would have the final report for the year ending 6/30/2016 for the November Board meeting. Stuckey asked if there was any progress in getting Department of Labor (DOL) approval for the national career readiness certificate and that would be an option for some youth? Marshall answered by explaining that the DOL still doesn’t recognize the NCRC (National Career Readiness Credential) for purposes of WIOA performance satisfaction but with Governor Kasich’s redesign of high school effective 2018, students in public schools will have the opportunity to choose a career track and obtain technical training based on career exploration and the required results of the WorkKeys assessment. This will mean some of our youth will be able to pursue technical careers and still receive a high school diploma. Mike Moroski noted that social media is a major tool in reaching out of school youth and further asked about the inclusion of homeless young adults in this program. He was encouraged to connect young people. He was encouraged to have youth from UpSpring meet with one of the three providers for services. Breddy thanked Moroski for his suggestions about social media and invited other Board members to share any ideas they have about reaching out to youth, especially out of school youth.

VII. Presentation: One-Stop Center Annual Review

Chair Brezinski noted we had combined the various youth related agenda items together and would now move forward with the agenda as distributed. He invited Committee Chair Natalie Galbato to introduce the OMJ Business Engagement Committee and the One-Stop Annual Review Report. Galbato recognized the Committee members who are Board members besides herself: Sanserra Frazier, April Gillespie-Hurst, Gregory Johnson, Ruth Nkrumah-Marley, Gregg Oshita, Tyonne Stuckey, Robin Throckmorton, and Pamela Wilson. Other community and agency representatives on the OMJ Business Engagement Committee are: Ken Holt, Kathy Holzderber, Kate Lindsey, Matt Owens, Barry Strum and Leah Windler.

Galbato elaborated on her direct experience with the OMJ Center explaining that her employer focuses on hiring accountants and consultants, and currently they are actively seeking hires experienced with cybersecurity. She has worked with the OMJ Center and continues to explore how to best use the OMJ Center for hiring access while also working with the various partners in the OMJ collaboration to connect with other organizations helping people get employed. Galbato encouraged all Board members to be more involved in the OMJ Center and to use the Center for recruitment, hiring and on-the-job training so our member employers are more engaged on a larger scale.

Galbato introduced Kevin Holt to review the OMJ Center annual report. Holt informed the Board that the One-Stop exceeded five state performance standards and met one. He distributed a colorful report with specific information on enrollments, employment, training enrollments, employers served for hiring and for dislocations/reductions in force, and various community outreach partners and referrals. Training, wages, and transportation made up the 66% of direct services funds expended. Holt reported that the One-Stop had five state, federal and local audits, all of which resulted in no significant findings and no financial findings. He noted that the WIOA employment opportunities were strong with a goal for at or above $13 dollars per hour. He noted that the volume of people served was lower than recent history but this is a balancing act of enrolling and achieving results while also having funding cuts. Stuckey asked how many people are coming into the OMJ Center and of those how many and what percentage are getting trained and achieving employment. Holt reviewed the performance and demographics data in the report and reinforced that “customers in the door” has been getting smaller and smaller as unemployment continues to be reduced in Hamilton County and seasonal hiring has gotten underway again.

Holt explained that there has been about a 21% overall cut in OMJ funds since July and in order to reduce the impact of the cut in funding, five staff members have been moved to other activities and projects. He focused on what was next for the OMJ Center, mentioning improving community workshops and library involvement, staff training, and customer service and customer training. He suggested that Board members ask themselves what will serve their interest so the OMJ Center can better identify individual and collective priorities for funds and mentioned the idea of supporting apprenticeships as a training model, especially given Marshall’s connection to local and national apprenticeship efforts and collaborative grant requests. Holt recognized Marshall, Lynn Murphy and Brandy Scott-Herrmann for all of the work they have done contributing to improvements in the OMJ Center services and delivery. McCartney recognized Holt and expressed his confidence in Holt’s work and ability to represent the OMJ Center well and applauded the great results reported especially given reduced funding, the CCMEP preparations, new software systems within ODJFS and the challenges for meeting employer needs in a tight workforce economy.
In the absence of Kimber Fender, Marshall shared the partnership developed with our public library Board member and the OMI Center for an aggressive Work Readiness Series within several city and county libraries. The Work Readiness Series is based on several workshops for particular jobseeking skills conducted on-site in library settings where jobseekers likely will feel more relaxed in familiar territory. Marshall reported there would be three locations for the upcoming series and then be evaluated for improvement, continuation and possible expansion.

VIII. Presentation: Comprehensive Case Management Employment Program (CCMEP)
Chair Brezinski noted that the CCMEP Presentation was conducted within the Annual Youth Update Report earlier in the agenda but there were specific actions needed to be taken by the Board itself; and therefore asked Marshall to address those agenda items. Marshall reminded Board members of the extensive CCMEP discussion at the May Quarterly Board Meeting in which specific requests were voted on unanimously by the members present. She pointed out these three conditions within the Letter of Intent issued to Cynthia Dungey, ODJFS Director on June 14, 2016 and included in the Board packet for this meeting; along with the response letter from Director Dungey substantially agreeing to the SWORWIB conditions. She further pointed out the responses from ODJFS leadership to a wide variety of additional questions and concerns which she congregated from various providers, staff and Board members in which explanations and responses were provided to inform the SWORWIB consideration of a Board Resolution to participate in CCMEP and allow the transfer of WIOA Youth formula dollars within the CCMEP program.

Marshall reviewed the sample resolution required by ODJFS. She explained that the Department of Labor was asked to give waivers on TANF and WIOA but none have arrived as of yet. The Department of Labor communicated with the State of Ohio that money for WIOA by way of a Federal grant can’t be taken away and merged with other federal sources without Workforce Board consent and agreement. Upon advice from DOL, ODJFS requested first the Letter of Intent and then subsequently, no later than September 30, 2016, a formal Board Resolution would need to be filed to satisfy DOL concerns and permit the funds to be conveyed for CCMEP implementation. Friel commented that the sample resolution is pretty much in favor of the State, so don't we need to spell out some terms favorable to the SWORWIB. Oshiba asked if we need to mention the letter of intent terms again for the Board Resolution. Fox supported participating in the program and asked Marshall to highlight some items that need to be in the Resolutions. Marshall proposed that the resolution note that the SWORWIB will participate in CCMEP, commits to only do so in a manner that is entirely consistent with the WIOA legislation and complies with all requirements of WIOA and the final regulations, and does not conflict with federal statutory or regulatory law; does not supplant or infringe the authorities and responsibilities of the SWORWIB which includes, but is not limited to directing the disbursement of WIOA funds, retaining WIOA Youth program service providers already properly procured for this specific service, and maintaining program oversight; and so long as participation with CCMEP does not place undue hardship on WIOA participants or imposes eligibility requirements on participants in excess of WIOA; or adversely impacts the performance integrity of the SWORWIB. With these elements outlined for the resolution, Brezinski called for a motion to approve the Board Resolution and authorize the Chair and President to sign and issue the Board Resolution on the SWORWIB's behalf. Conner moved the motion, Friel seconded the motion. Given Community Action Agency’s (CAA) role in an identified partnership for CCMEP implementation, Robinson abstained. Motion passed unanimously minus the abstention.

IX. President’s Report
Chair Brezinski noted that Marshall’s written report had been redesigned to report on priority items first in the report and then provide other updates as necessary. He turned the agenda to Marshall for the President’s Report. Marshall asked if there were any questions on the written meeting priorities or other updates within the President’s Report. There being none, she mentioned that the State of Ohio will be releasing a modification to their WIOA State Plan for which there will be only seven (7) days for public comment. She will send the site to the Board members with suggestions for areas to view and comment on as soon as she sees the notice. She reported that her work with the Midwest Urban Strategies Collaborative (urban cities in Indiana, Illinois, Wisconsin, Missouri and Minnesota) had resulted in Ohio’s three urban cores being invited to join the Collaborate but only Cincinnati had been included in the TechHire grant which was awarded and in the America’s Promise Grant for training people in manufacturing, healthcare and IT. Consequently, she asked that any manufacturing employers on the Board consider being part of the SWORWIB’s portion of the America’s Promise grant application for job training funds. Marshall reported that Cincinnati will apply for $500,000 for Industrial Manufacturing Technician apprenticeship funding and help to develop a maintenance technician apprenticeship program that will be accepted at the state and federal level as a registered apprenticeship. She asked interested employers to contact her quickly to be included in the grant submission.

X. Call to Action
Chair Brezinski expressed his hope that the shift to reports from Committee leaders, even though unsatisfactory in this first effort, is appreciated and he welcomed Board member comments be shared with him. He further commented that the goal of the Quarterly Board Meeting is for members to hear what committees are working on and what they are achieving and to provide feedback if needed. He explained the importance of finding ways that members can participate more actively and learn what members would like to be involved in with the Board. He noted that two committees were heard from during this meeting and the plan is to rotate hearing from other committees during future meetings. He also expressed appreciation to
XI. Announcements and Public Comments
Chair Brezinski called for announcements from Board members or public comments. Fay announced that he will email information about the OMJ4PWD Job Fair to all members. He also announced that people with disabilities make up the highest unemployment rate and would love for members to participate in the job fair. The Job Fair will take place at the Sharonville Convention Center and there will be a one-hour seminar for people with disabilities. He commended Holt and Marshall for their extra efforts in outreach and supplying ADA equipment helpful to those with disabilities. Fridel suggested consideration of newer technology to reduce the size of data sent in an email. Boykins thanked Chair Brezinski for calling for more engagement and commended him on his new goals. Beck reminded everyone the school year is about to begin and it is the beginning of Ohio’s first high tech elementary school, Hays-Porter School located in the West End. The school will provide technology training and if any member wants to be a role model for the children and mentor them to give a broader picture to see what is possible for them then please let him know. Tours of the school will be available and the goal is to build a feeder to the Robert A. Taft Information Technology High School. Robinson commended that we need to have an understanding of where the youth are in their lives. Many are emancipated youth living in cars and staying in parking lots of agencies like CAA. She passionately stated that it is important to know where the outreach is and where it needs to be. Robinson recommended incentives to attract out-of-school and disconnected youth, such as food vouchers and bus passes. Fox expressed concern about homeless youth for which Robinson answered that the youth are homeless or have been kicked out of their home. She encouraged the Board to continue to focus on living wages to afford cars and be able to buy gas for reliable transportation to work. Day echoed support for building a program for lending and purchasing reliable used cars which impact apprentices in his trade from being able to maintain their employment and complete their technical specialty training. Stuckey stated that he hopes that individuals who attended this meeting are talking to their community councils and faith institutions in order to create awareness about the SWORWIB’s good work and about the new programs and opportunities underway or planned through grant applications. Brueggeman informed the Board that every month there are two NewsWIB e-newsletters being set to over 1100 people on the contact list sharing information about labor market data and featuring efforts and announcements about activities coming up. She encouraged anyone who is not getting the two NewsWIBs to contact her to be added to the mailing list. Brueggeman also announced that Chair Brad Brezinski was a winner of the 40 under 40 award. Marshall noted that she had coordinated the nomination also for Tim Arnold who was selected. April Gillespie-Hurst was also nominated.

XII. Next Quarterly Board Meeting:
Chair Brezinski encouraged attendance for the next Quarterly Board Meeting, 8:00 - 10:00 a.m. November 10, 2016.

XIII. Adjournment
Chair Brezinski reminded everyone that the OMJ4PWD meeting was to follow at 10:00 a.m. and the OMJ Business Engagement meeting will begin at 3:00 p.m. The meeting schedule for 2017 will be distributed in November. Snyder moved, Sorenson-Williams seconded a motion to adjourn at 10:05 a.m. Motion passed unanimously.

Respectfully submitted,

Rene McPhedran
Secretary