



The Southwest Ohio Region  
WORKFORCE INVESTMENT BOARD

**SWORWIB OSO RFP 2019  
POST BIDDER'S CONFERENCE 1.4.2019  
ADDENDUM 2**

In the course of the Bidder's Conference for which all registered interested entities were physically present or present by telephone conference, the following items were identified to be included as Addenda 2 and posted immediately:

1) As a result of review of the deadline and number of proposals to be delivered, it was recognized that the location of the SWORWIB's corporate headquarter office can be difficult to find and sometimes UPS/USPS/FedEx/DHL just delivers the packages to the warehouse center of Great Oaks/Scarlet Oaks Campus. Consequently, the SWORWIB has done the following to assist bidders:

- The Great Oaks/Scarlet Oaks Warehouse manager has been informed of the due date of the bid packages and requested to call the SWORWIB office upon receipt.
- The SWORWIB recommends that all bidders who ship the original and copies obtain documentation for timing for delivery to meet the deadline of 2/1/2019 by 11:00 a.m. at the SWORWIB's Office.
- The SWORWIB also recommends that all bidders provide the following directions so the selected delivery company has these details:
  - USPS changed the address of Great Oaks from 3254 E. Kemper Road to Scarlet Oaks Drive addresses in 2017. All GPS systems do not recognize the 100 Scarlet Oaks Drive, Building 100, Cincinnati, OH 45241 address. Using both addresses is one option. OR
  - Follow these directions:
    - Be on I-275 going either East or West.
    - Exit at Mosteller Road from either direction.
    - Turn left onto Mosteller Road from either direction.
    - Maintain location in the left lane on Mosteller and as you approach the large intersection, proceed into the left turning lane.
    - Turn left onto E. Kemper Road
    - Proceed on E. Kemper Road to a traffic light (after a couple of traffic lights) and take the left turning lane at the sign shaped like a concrete monolith of "Great Oaks". (At the right side of this sign and across the street, is a street sign indicating "Depot Avenue" and turns in to the company area and lot of "Two Men and A Truck".
    - After making the turn, you will pass a couple of distribution/trucking operations on the left and IMMEDIATELY AFTER THE FIRST SPEED BUMP, turn into the FIRST DRIVE WAY ON THE RIGHT.

The top of the building has a “100” on it. There may be signs for “iSpace”. The lot may be full or empty. When you park, come into the only door at the front and if it has “iSpace” artwork on the windows – you are at the right location. Push the button once inside and we will meet you at the door.

- If you are not met – please call 513-608-6061 and we will get someone to come to the door and accept the package.

2) The complete Memorandum of Understanding under WIOA for the cost-sharing partners of the One-Stop Center known as the OMJ Center is attached and is comprised of the original signed MOU and five amendments.

3) We have also attached the Library Partnership MOU, first in the State of Ohio and recognized by state leaders through legislation requiring all one-stop centers to have Library Partnership MOUs. There are other MOUs associated with federal grants that detail the partnership arrangements with the one-stop center and workforce board for those that obtain particular grants. At this time we have MOUs that are awaiting grant determination and others that are pursuing additional funds or renewals. The selected bidder will be provided these MOUs in the course of transition and appropriate adjustments to the MOUs will be undertaken and completed as needed.