



ADDENDUM #2: Prohibited Contacts

The following section is an excerpt from the RFP and is being restated here, with the *addition* of text messages:

3.5 Prohibited Contacts

The integrity of the RFP process is very important to the SWORWIB, Administrative Entity and Fiscal Agent Hamilton County Job and Family Services (HCJFS) in the administration of our business affairs, in our responsibility to the citizens of Cincinnati/Hamilton County, and to those who participate in the process in good faith. Any behavior by Bidders/Prospective Bidders which violates or attempts to manipulate the RFP process in any way will be taken very seriously. Neither Bidder, nor their representatives, should communicate with individuals associated with this program at the point of posting the RFP on the SWORWIB website and thereafter. If there are attempts for any unauthorized communication, SWORWIB will reject the bidder's proposal.

Individuals associated with this program include, but are not limited to the following:

- A. Public officials; including but not limited to the Hamilton County Commissioners and Cincinnati Mayor, City Manager and Council Members, and/or their staff
- B. Any HCJFS employees.
- C. Any SWORWIB Board Member, contract staff, or employee.

Examples of unauthorized communications are:

- A. Telephone calls **or text messages**;
- B. Prior to the award being made, telephone calls, letters and/or other communication regarding the RFP process, interested bidders, the program or its evaluation made to anyone other than the RFP



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Administrator as listed in Section 3.2 and noted on the front page of this RFP;

- C. Visits to the local OMJ Center, in-person or through a third party attempting to obtain information regarding the RFP; and
- D. E-mails.

The above list is not intended to be all-inclusive.